



Committee: PERSONNEL COMMITTEE
Date: WEDNESDAY, 28 NOVEMBER 2012
Venue: LANCASTER TOWN HALL
Time: 9.30 A.M.

A G E N D A

1. **Apologies for absence**

2. **Minutes**

Minutes of meeting held on 16th October 2012 (previously circulated).

3. **Declarations of Interest**

To receive declarations by members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, members should declare any disclosable pecuniary interests which they have already declared in the register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **Items of urgent business authorised by the Chairman**

5. **Exclusion of the Press and Public**

The Committee is recommended to pass the following recommendation in relation to the following item:

"That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act."

Members are reminded that, whilst the following item has been marked as exempt, it is for the committee itself to decide whether or not to consider it in private or in public. In making the decision, members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the

exemption outweighs the public interest in disclosing the information. In considering their discretion, members should also be mindful of the advice of council officers.

6. **Grievance Hearing**

Information concerning this item will be circulated to members under separate cover.

ADMINISTRATIVE ARRANGEMENTS

(i) **Membership (*for this meeting only*)**

Councillors Paul Gardner (Chairman), Mark Bevan, Shirley Burns, Billy Hill, Roger Sherlock and Susan Sykes

(ii) **Queries regarding this Agenda**

Please contact Peter Baines, Democratic Services, telephone 01524 582074 or e-mail pbaines@lancaster.gov.uk.

MARK CULLINAN,
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